PowerPoint 2019

Section 11 – Masters

1. Q & A  
   (see answers on page 2)
2. Masters allow you to make global changes to your presentation
   1. True
   2. False
3. How many Masters are there?
   1. 2
   2. 6
   3. 15
   4. One for each layout
4. To get into the Masters:
   1. Click on the **Insert** tab, then choose the Master you want to work in
   2. Click on **View** tab, then choose the Master you want to work in
   3. Click on **Design** tab, then choose the Master you want to work in
   4. None of these
5. If a change is made on the Slide Master, it affects all layouts
   1. True
   2. False
6. Title Masters only affect Title layouts
   1. True
   2. False
7. When changing bullets on the Slide master
   1. Clicking on the placeholder will change all 5 levels of bullets to the same bullet
   2. Clicking in a single level will change only that level bullet
   3. Both are true

**Answers:**

1. **a**
2. **d**
3. **b**
4. **a**
5. **a**
6. **c**